

## GIL Express gives GT Library patrons access to more than four million titles!



Borrowing books from other libraries has suddenly become a lot easier! Georgia Tech students, faculty and staff now have access to over four million books held by the 34 libraries of the University System of Georgia (USG) and the Gwinnett University Center. The system features an easy-to-use interface, immediate patron validation, and automatic tracking of materials. Most requested materials are delivered within three days.

The new program, called GIL Express, offers the options of either online or in-person requests for circulating items contained in these collections. GIL Express online requests can be made from the Universal Catalog, which combines the individual collections of the 35 libraries. The Universal Catalog can be accessed from the Georgia Tech Library catalog by clicking on "GIL Universal Catalog" located on the top menu bar of the search screen, or at <http://giluc.usg.edu>.

For more information on GIL Express and the Universal Catalog, visit <http://gil.usg.edu>, then click on the "GIL Express" link on the left side of the page.

## Voters Information for Election Day - Tuesday, November 2nd

Polls are open from **7:00 a.m. until 7:00 p.m.** on each [Election Day](#). However, any voter who is **waiting in line to vote at 7:00 p.m. will be allowed to vote**. The best time to go to the polls to avoid having to wait in long lines appears to be anytime between 9:30 a.m. and 4:30 p.m. and avoiding the mid-day lunch hour, as peak voting hours historically are from 7:00 a.m. until 9:30 a.m., 4:30 p.m. until 7:00 pm, and during the mid-day lunch hour.

Your place to vote should be on your precinct card. However, if you aren't sure where to vote look at this website: <http://www.sos.state.ga.us/cgi-bin/locator.asp>

Note: your precinct card does not qualify as a **form of identification** to be able to vote. Please bring one of the following: (Continued on page 3)



## Your Reporters

### Administration

KATHY TOMAJKO

### Architecture

KEVIN QUICK

### Archives

KIRK HENDERSON

### Circulation

RICHARD HOLLAND

### ICM

KAREN MANNING

### Information Delivery

GLENNA BARNEY

### Information Procurement

JEANNIE DOWNEY

### Information Services

MARY AXFORD

### LWC

TONY GILMER

### Mailroom

JAMIL HOLLOWAY

### Security

GREGORY CRAWFORD

### Special Formats & Maps

VINCENT THORPE

### Systems

BETH THOMAS

## NOVEMBER Birthdays

NOVEMBER 1

**Jackie Dankins**

NOVEMBER 2

**James Lee**

NOVEMBER 5

**Ross Singer**

NOVEMBER 10

**Casey Bowens**

NOVEMBER 20

**Marilyn Glasper**

## Information Services

Cathy Carpenter, Librarian for the School of Public Policy, organized a two week voter registration drive with SGA (student government association) and registered almost 500 students.

## Special Formats & Maps

Congratulation to Maryam the younger daughter of Joyce Craft. Her remarkable scholarly academic achievements have allowed her the privilege from kindergarten to present fifth grade honor role. Please join our department in wishing Maryam Craft continued success.

Our supervisor Barbara Walker, celebrated Boss's Day in "Grand Style." Staff presented her with flowers, cake and a gift certificate. Way to Go, Boss!

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## Travel Tips & Policies

The Georgia Tech "Travel Authority Request" form has been changed such that we can no longer include the "travel tips" on it that were there in the past. For future reference, if you want to see a summary of travel regulations (or travel tips) without consulting the entire travel regulations document, you can go to the Library Intranet and find this information in one of two places under > Forms > Library Travel OR > Policies & Procedures > Library Travel Tips/Policies. Or access it directly at: [http://intranet.library.gatech.edu/forms/documents/travel\\_tips1004.doc](http://intranet.library.gatech.edu/forms/documents/travel_tips1004.doc).

## Tuition Assistance Available to Library Faculty and Staff

Many career staff have taken advantage of the **Staff Tuition Reimbursement Assistance Program (STRAP)** program in order to continue their education. STRAP is available for "all classified (career) staff employed as full-time regular employees for a minimum of 12 months."

Faculty tuition assistance opportunities are a relatively new resource providing library faculty with tuition assistance. This program is called **Board of Regents (BOR) Tuition Remission and Reimbursement**. This program is available for "all faculty and staff employed as full-time regular employees for a minimum of 6 months." **The BOR approved revisions to BOR Tuition Remission Program that will become effective November 1, 2004. This includes a new universal application [you can consult the site below after October 31<sup>st</sup> to learn more about the revisions].**

These programs are more fully described at the Office of Organizational Development (OOD) website at: <http://www.training.gatech.edu/education/>. Information about guidelines, applications, deadlines, reimbursements, etc. are available on this website. There's also a link to this website from the Library Intranet under > Staff Development > Tuition Assistance.

## ICM Completes IPST Library Merger

The merger of the IPST collection was indeed a most challenging undertaking. It was both intellectually and physically taxing. Despite a high degree of complexity and less than ideal working conditions, and with concerted effort, we have accomplished the following:

- Examined the entire IPST collection from a print list (approximately 24,000 records including Dewey, but excluding the IPST reports) and identified the materials that duplicated ours.
- Coded the duplicate records so that they would not be imported into our catalog when their records were merged with ours.
- Excluded the IPST proprietary materials and their "Historical" and "Archival" materials. The latter two are to go to the IPST museum.
- Updated 20,000 IPST records, ensuring that they have valid OCLC numbers.
- Cataloged all the IPST periodicals (which had never been classified), including the 119 titles that the GT library is now subscribing to on IPST's behalf.
- Physically separated the Dewey duplicates from those we wanted to consider for inclusion in our collection and reclassified the remainder from Dewey to Library of Congress.

## Voters Information for Election Day

*(Cont. from page 1)*

--Georgia Drivers License OR a passport OR student or employee identification card OR Social Security card OR a birth certificate OR a copy of a bank statement OR utility bill.

Georgia **law requires employers to grant their workers up to two hours to vote** on the day of an election. However, the employer is authorized to specify the hours which an employee may use. This provision does not apply to employees whose hours of work begin at least two hours after the polls open or end at least two hours before the polls close. There is no obligation for an employer to pay the employee for the time taken to vote.



## New Faces



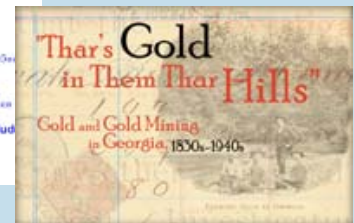
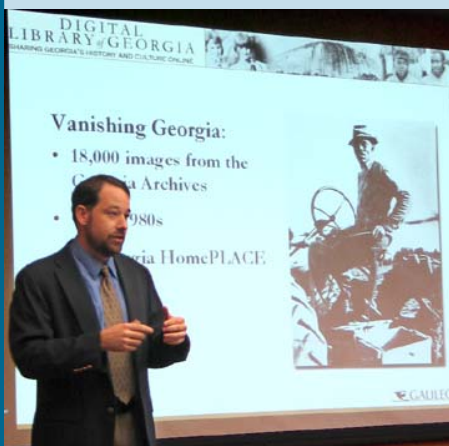
### Karen Smith

Please welcome Karen Smith to the Digital Initiatives Department and the Library. Karen worked at IPST from 1995 until the end of August cataloging and creating metadata and working with the IPST digital collections among other duties. She also spent two years before that with SOLINET working on mass conversion of card catalogs to MARC records. We are happy to have Karen here to contribute to our digital programs.



### Darrell McClure

Darrell recently joined the Library as a security guard, working day shift. Darrell brings us 6 years of security experience coupled with 7 years of customer service and managerial skills in the food industry. He holds an Associate Degree in Business Administration from Dalton College of Dalton, GA. He resides in Morrow, GA with his wife and 2 children. His hobbies are fishing, reading, sports and collecting old movies.



Dr. P. Toby Graham, Director of the Digital Library of Georgia since Summer 2003, came to speak on October 28,. Dr. Graham discussed the initiatives of the Digital Library of Georgia (<http://dlg.galileo.usg.edu/>). They include many fascinating collections such as the New Georgia Encyclopedia, Georgia Aerial Photographs, Baldy Editorial Cartoons, Vanishing Georgia and "Thar's Gold in Them Thar Hills": Gold and Gold Mining in Georgia, 1830s-1940s, just to name a few.



## Mark Your Calenders!

*The Library's Holiday Party will be held Thursday, December 16 from 3pm - 4:30pm. (Location is yet to be determined.)*

## Book Club News

The Library Book Club will meet next on Wednesday, December 1 from noon to 1pm in the Wilby Room. We'll be discussing *Great Expectations* by Charles Dickens, a "gripping tale of crime and guilt, revenge and reward." — *Amazon.com*

## 33rd Annual Computing Conference at Rock Eagle

Rob Riding (OIT), Catherine Jannik, Joel Linderman, and Andrew Dietz attended Rock Eagle 2004, the University System of Georgia's 33rd Annual Computing Conference. The conference is held at the Rock Eagle 4-H Center just outside of Eatonton, Georgia. The conference offered 98 concurrent sessions, the opportunity to see demos and talk about products with over 35 vendors, and network with over 650 other computing professionals from throughout the University System of Georgia. Catherine served as a moderator and also a speaker with Diane Chubb of the Board of Regents. Their session topic was Learning Object Repository Software Applications, SMARTech, and the idea of a state-wide repository.



## Free Kittens to a Good Home!

6 weeks old  
contact: Jody Thompson  
jody.thompson@library.gatech.edu  
4-4579



## Take Me Home With You!

Tigger is a real ham and is very freindly.  
contact: Jeannie Downey  
jeannie.downey@library.gatech.edu  
4-4521



## Make a World of Difference - Give from the Heart

Thank you to those who have pledged for the 2005 Charitable Campaign. For those of you who still intend to pledge, please give your forms to Jackie Boyd or Patty Phipps by Friday, November 12.