

GEORGIA INSTITUTE OF TECHNOLOGY
Office of Contract Administration

SPONSORED PROJECT INITIATION

10 of
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Date: March 15, 1976

Project Title: A Program of Economic Development and Technical Assistance
for Selected Areas of Georgia

Project No: A-1811

Project Director: Mr. E. A. Bethea

Sponsor: State Economic Opportunity Office; Atlanta, Georgia 30308

Agreement Period: From 2/16/76 Until 2/15/77

Type Agreement: Contr. dated 1/29/76 (Subcontr. under OEO Grant # 40364)

Amount: \$28,000 OEO funds + \$7,000 cost sharing = \$35,000

Reports Required: Quarterly Financial Reports; Audit Reports (2);
Quarterly Progress Reports.

Sponsor Contact Person(s): Technical Matters Contractual Matters
(thru OCA)

Mr. C. Tommy Hess
Director
State Economic Opportunity Office
618 Ponce de Leon Ave. N.E.
Atlanta, Georgia 30308

Assigned to: Economic Development (School/Laboratory)

Copies to:

Project Director
Division Chief (EES)
School/Laboratory Director
Dean/Director-EES
Accounting Office
Procurement Office
Security Coordinator (OCA)
Reports Coordinator (OCA)

Library, Technical Reports Section
Office of Computing Services
Director, Physical Plant
EES Information Office
Project File (OCA)
Project Code (GTRI)
Other _____

GEORGIA INSTITUTE OF TECHNOLOGY
OFFICE OF CONTRACT ADMINISTRATION
SPONSORED PROJECT TERMINATION

Date: May 24, 1977

Project Title: A Program of Economic Development and Technical Assistance for
Selected Areas of Georgia

Project No: A-1811

Project Director: Mr. E. A. Bethea

Sponsor: State Economic Opportunity Office, Atlanta, Ga. 30308

Effective Termination Date: 2/15/77 (Contract Expiration)

Clearance of Accounting Charges: all charges have cleared

Grant/Contract Closeout Actions Remaining:

- ☒ Final Invoice and ~~Accounting Documents~~
- ☐ Final Fiscal Report
- ☐ Final Report of Inventions
- ☐ Govt. Property Inventory & Related Certificate
- ☐ Classified Material Certificate
- ☐ Other _____

Assigned to: Economic Development Laboratory (School/Laboratory)

COPIES TO:

Project Director
Division Chief (EES)
School/Laboratory Director
Dean/Director-EES
Accounting Office
Procurement Office
Security Coordinator (OCA)
Reports Coordinator (OCA) ✓

Library, Technical Reports Section
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Other _____

A-1811
Received 2 days 4 June 76



ENGINEERING EXPERIMENT STATION
GEORGIA INSTITUTE OF TECHNOLOGY • ATLANTA, GEORGIA 30332

June 2, 1976

Ms. Lou Thomas
Special Projects Coordinator
Georgia Office of Economic
Opportunity
618 Ponce de Leon Avenue, N. E.
Atlanta, Georgia 30308

Dear Ms. Thomas:

Attached is the first quarter's report for the contract to provide training and technical assistance in economic development to selected Community Action agencies.

Sincerely yours,

Edwin A. Bethea

Edwin A. Bethea, Head
Minority Business Development

EAB:lag

Enclosure

cc: Mr. Eddison McDonald

A PROGRAM OF TECHNICAL ASSISTANCE FOR SELECTED AREAS OF GEORGIA

PROGRESS REPORT -- FIRST QUARTER

The following is an outline and description of the accomplishments of the past quarter and the projections and anticipated problems for the second quarter.

Accomplishments

All of the tasks to be accomplished in the first quarter of the project's operation have been completed, or they are in the final stages of being completed.

The project director met with the attending Community Action Agencies' directors or their representatives on March 19, 1976, in Savannah, Georgia, at their Executive Directors' meeting to inform them that the contract had been awarded and to discuss its purpose and objectives.

On April 7, 1976, letters were sent to all of the directors of the Community Action Agencies requesting them to indicate their interest in the project and their intentions to participate or to send representatives (see Attachment A). Fourteen agencies out of the 23 Georgia Community Action Agencies responded favorably. At least eight of the persons from Community Action Agencies expected to attend are executive directors. The following is a list of Community Action Agencies that have indicated a willingness to participate in the seminar.

1. Allied Community Services, Inc.
2. Area Committee to Improve Opportunities Now
3. Central Savannah River Area Economic Opportunity Authority
4. Clayton County Economic Opportunity Authority, Inc.
5. Coastal Georgia Area Community Action Agency, Inc.
6. Coastal Plains Area Economic Opportunity Authority, Inc.
7. DeKalb County Economic Opportunity Authority, Inc.
8. Economic Opportunity Atlanta, Inc.
9. Economic Opportunity Savannah-Chatham County Area, Inc.
10. Enrichment Services Program, Inc.
11. Ninth District Opportunity, Inc.
12. North Georgia Community Action Agency, Inc.
13. Northwest Georgia Economic Opportunity Authority, Inc.
14. West Central Georgia Community Action Council, Inc.

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On May 24, 1976, the directors and/or their representatives from the above Community Action Agencies were informed by letter that the first 1½ day seminar will be held on June 16-17, 1976, and EDL has requested further confirmation of their attendance (see Attachment B).

Preparation for the seminar is proceeding as planned. It was significant and highly encouraging to find that the ACTION Agency in Athens, Georgia, is already operating three types of industrial facilities. The beginning impetus varies from the traditional methods of establishing industrial firms; however, its operations and end results are the same. EDL plans to utilize personnel from the project to discuss varying ways of stimulating industrial activity.

The first meeting with EDL's staff who will participate as lecturers, discussion leaders, and support elements was held on May 19, 1976. This was an organizational meeting to discuss the seminar's objective, content, and mechanics. Assignments of various tasks to be performed were also given, and work is proceeding. Contacts with persons who will be involved in the seminar other than EDL staff have been made, and the majority of these arrangements have been finalized.

Arrangements for acquiring or developing relevant audiovisual aids that will be used during the seminar have also either been finalized or are in the process of being readied. Preparation of the take-home material to be provided for the attendees of the seminar is also proceeding on schedule.

The first of the two 1½-day seminars is scheduled for June 16-17, beginning at 12:00 noon on June 16, at the Engineering Experiment Station's Baker Building, on the Georgia Institute of Technology campus.

Projections

The goals for the second quarter appear realistic and should be accomplished without serious difficulty. The EDL project director is projecting an attendance of 15-20 persons at the first seminar. All matters related to the seminar's development, plans, and management presently are proceeding without problems.

It is anticipated and expected that some Community Action Agencies will request EDL staff to visit with them as a follow-up to the session to further discuss specifics about industrial development. The number of these requests cannot be anticipated, since EDL feels that the requests will depend upon what economic development activities are being implemented and planned by the attending Community Action Agencies.

Anticipated Problems

No anticipated problems are foreseen at the present time.



ENGINEERING EXPERIMENT STATION

GEORGIA INSTITUTE OF TECHNOLOGY • ATLANTA, GEORGIA 30332

April 7, 1976

The Economic Development Laboratory (EDL), formerly the Industrial Development Division, of the Engineering Experiment Station of the Georgia Institute of Technology has been awarded a contract to provide training and technical assistance to Community Action Agencies (CAA's) in stimulating economic development, specifically industrial development. This contract is in response to an indicated need and endorsed support by the Community Action Agencies Directors Association.

The contract requires that EDL conduct two one-and-a-half-day seminars to familiarize the CAA's staff person or persons assigned the responsibility of economic development with the concepts, processes, and resources for stimulating economic and industrial development and to provide them with follow-up technical assistance.

In order for EDL to develop informative and stimulating material and content for these sessions, we are requesting that each CAA director complete the attached information form and return it no later than April 14, 1976. A self-addressed envelope is enclosed. The tentative date for the first seminar, which will be held in Atlanta at the Engineering Experiment Station at Georgia Tech, is May 19, 1976. Should you have questions, please telephone me at (404) 894-3813 or 894-3858.

I am looking forward to your continued support in our efforts to provide your staff with the knowledge and procedures to stimulate economic and industrial development in your respective areas.

Sincerely yours,

Edwin A. Bethea
Research Scientist

EAB:lag

Enclosures (2)



ENGINEERING EXPERIMENT STATION
GEORGIA INSTITUTE OF TECHNOLOGY • ATLANTA, GEORGIA 30332

May 24, 1976

This is to inform you that the seminar on "Stimulating Industrial Development," conducted for the staff of certain Community Action agencies by the Economic Development Laboratory of the Engineering Experiment Station at the Georgia Institute of Technology is scheduled for June 16-17, 1976.

The seminar sessions will begin at 12 noon on June 16, 1976, and end at 5:00 p.m. on June 17, 1976. Both sessions will be held at the Baker Building on the Georgia Institute of Technology's campus.

Please confirm your intentions to attend by telephoning Edwin A. Bethea at (404) 894-3813 or 894-3858 on or before June 2, 1976. Looking forward to your participation.

Sincerely yours,

A handwritten signature in cursive script that reads "Edwin A. Bethea".

Edwin A. Bethea, Head
Minority Business Development

EAB:lag



ENGINEERING EXPERIMENT STATION
GEORGIA INSTITUTE OF TECHNOLOGY • ATLANTA, GEORGIA 30332

February 27, 1976

Mr. Robert J. Clinton, President
Georgia Community Action Association
Southwest Georgia Community Action Council, Inc.
P. O. Box 1219
Moultrie, Georgia 31768

Dear Mr. Clinton:

This is to inform you that the Economic Development Laboratory has received funds to implement the proposed program of technical assistance and training to selected CAA's that was discussed at your September 19 meeting in Waycross, Georgia.

I am now requesting that I be placed on your next month's meeting agenda to further discuss, in more detail, the proposal's objective and obtain some input from the directors of the Community Action Agencies regarding its implementation and their participation.

Sincerely,

Edwin A. Bethea, Head
Minority Business Development

EAB:lag