



ORIGINAL



REVISION

Project No. A-56-501 (USOL-DA3) EXT/NGIT DATE 1 1 85
 Project Director: William Hitch School/XXX Co-op Education
 Sponsor: U. S. Department of Education

Type Agreement: Grant No. Q00-84-24-01245

Award Period: From 10/1/84 To 9/30/85 (Performance) 12/30/85 (Reports)

Sponsor Amount:	This Change	Total to Date
Estimated: \$	<u>30,588</u>	\$ <u>30,588</u>
Funded: \$	<u>30,588</u>	\$ <u>30,588</u>

Cost Sharing Amount: \$ None Cost Sharing No: N/A

Title: Supplemental Funds Program Grant for Cooperative Education For Program Year 1984-85/

ADMINISTRATIVE DATA

OCA Contact Brian J. Lindberg X4820

1) Sponsor Technical Contact:

2) Sponsor Admin/Contractual Matters:

* Mr. Stanley B. Patterson
Department of Education
Office of Postsecondary Education
Division of Higher Education
Incentive Programs (84.055E)
Washington, DC 20202

Mrs. Darlene Collins (202) 245-2495
Department of Education
Office of Postsecondary Education
Division of Higher Education
Incentive Programs (84.055E)
Washington, DC 20202

Defense Priority Rating: N/A Military Security Classification: N/A
 (or) Company/Industrial Proprietary: N/A

RESTRICTIONS

See Attached N/A Supplemental Information Sheet for Additional Requirements.

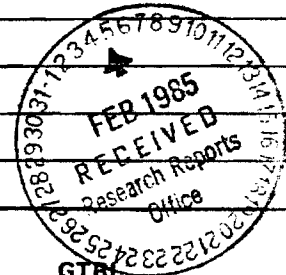
Travel: Foreign travel must have prior approval - Contact OCA in each case. Domestic travel requires sponsor approval where total will exceed greater of \$500 or 125% of approved proposal budget category.

Equipment: Title vests with None proposed or anticipated

COMMENTS:

Follow-on to project A-56-504

Sponsor ID # 03.144.000.85.001



COPIES TO:

Project Director
 Research Administrative Network
 Research Property Management
 Accounting

Procurement/EES Supply Services
 Research Security Services
Reports Coordinator (OCA)
 Research Communications (2)

GTR
 Library
 Project File
 Other A. Jones

SPONSORING AGENCY PROJECT TERMINATION CLOSEOUT SHEET

N 22
2-28
5

Date December 4, 1985

Project No A-56-501

School NEH Co-op Education

Includes Subproject No.(s) _____

Project Director(s) William Hitch

SIRE / GIT

Sponsor U. S. Department of Education

Title Supplemental Funds Program Grant for Cooperative Education for

Program Year 1984-85

Effective Completion Date: 9/30/85 (Performance) 12/30/85 (Reports)

Grant/Contract Closeout Actions Remaining:

- ☐ None
- ☒ Final Invoice or Final Fiscal Report
- ☐ Closing Documents
- ☐ Final Report of Inventions
- ☐ Govt. Property Inventory & Related Certificate
- ☐ Classified Material Certificate
- ☐ Other _____

Continues Project No. A-56-504

Continued by Project No. A-56-505

COPIES TO:

Project Director
Research Administrative Network
Research Property Management
Accounting
Procurement/GTRI Supply Services
Research Security Services
Reports Coordinator (OCA)
Legal Services

Library
GTRC
Research Communications (2)
Project File
Other Jones

Embry

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PERFORMANCE REPORT
PROGRAM YEAR 1984-85 (FY 84 FUNDS)

FORM APPROVED
OMB NO. 1840-0503
APPROVAL EXPIRES 2/28/86

GRANTEE'S NAME and ADDRESS

Georgia Institute of Technology
225 North Avenue
Atlanta, GA 30332

GRANT NUMBER: Q00 -84-24-01245

GRANT PERIOD: FROM 10 / 1 / 84
(month) (day) (year)

TO 9 / 30 / 85
(month) (day) (year)

NARRATIVE STATEMENT: Provide a written comparison of the project objectives and project activities as proposed in your approved grant application with the level of accomplishments attained. Whenever possible, use quantitative assessments in your statement. If you were unsuccessful in attaining or conducting a planned activity, explain the obstacles and what, if any, corrective measures you implemented. Use additional sheets, if necessary.

SEE ATTACHED

I CERTIFY that the above information is accurate and complete and that all terms and conditions of the grant have been satisfactorily completed to the best of my knowledge and belief. I also certify that the project was conducted in compliance with the Cooperative Education Program Regulations (Title VIII, HEA, 1965, as amended).

William H. Hitch, Director
Cooperative Division

Name (TYPE/PRINT)

Signature of Authorized Official

10-29-85

DATE

Federal Employer Identification Number
1586002023A1

U.S. DEPARTMENT OF EDUCATION
Washington, D.C. 20202

SUPPLEMENTAL FUNDS PROGRAM
FOR COOPERATIVE EDUCATION
(Title IV-C and Title VIII, HEA of 1965, as amended)

INSTRUCTIONS FOR COMPLETING
PERFORMANCE AND FINANCIAL STATUS REPORTS

GENERAL INSTRUCTIONS

- o **REPORTING REQUIREMENTS :** The Supplemental Funds Program for Cooperative Education requires an annual Performance Report (ED 886-1) and an annual Financial Status Report (ED 886-2).
- o **REPORTS REQUIRED :** One Performance Report (ED 886-1)
One Financial Status Report (ED 886-2)
- o **NUMBER OF COPIES :** An original and two copies of each report
- o **REPORT PERIOD :** October 1 through September 30
- o **DATE DUE :** Ninety (90) days after the budget period ends (Dec. 30)
- o **MAIL REPORTS TO :** SUPPLEMENTAL FUNDS PROGRAM (84.055E)
Division of Higher Education Incentive Programs
U.S. Department of Education
400 Maryland Avenue, SW
R0B #3 Mailstop 3327
Washington, DC 20202

PERFORMANCE REPORT (SEE Reverse Side)

Enter your institution's name and address, grant number, and the budget period.

Prepare a Narrative Statement as explained in the instructions.

Have the form signed and dated by an authorized official of the institution.

FINANCIAL STATUS REPORT

In addition to the instructions on the form, do the following:

Item 2- Enter the Federal Grant Number

Item 4- If you have been assigned a Department of Education (ED) number consisting of the IRS employer identification number that begins with a "1" and ends with a two-digit number, enter that ED twelve-digit number.

Item 10- Do not write in the shaded areas.

Further monies or other benefits may be withheld under this program unless these reports are completed and filed as required by existing law and regulations (20 U.S.C. 1232c CFR 75a.290, and Appendix A or CFR 74.95).

If the grantee collects information or data for these reports from other agencies or individuals, it should identify in its collection instrument the legislative authority specifically requiring such collection (P.L. 95-561).

Georgia Institute of Technology

A UNIT OF THE UNIVERSITY SYSTEM OF GEORGIA

ATLANTA, GEORGIA 30332

COOPERATIVE DIVISION

(404) 894-3320

October 29, 1985

NARRATIVE

Grant Number - Q00-84-24-01245

Common Accounting Number - 800 2974

Appropriation Number - 913/40200

Federal Employer Identification Number - 1586002023A1

This is a narrative of the use of supplemental funds awarded under the above grant to improve and expand the cooperative education program at Georgia Tech. This program is in compliance with the Title VIII, HEA, Cooperative Education Program Regulations.

The Cooperative Plan has been available as an optional method of education at the Georgia Institute of Technology (at first, the Georgia School of Technology) since 1912. Although total enrollment at Georgia Tech has been held at its present level for several years, the cooperative program enrollment has continued to grow as a percentage of the undergraduate enrollment. At present, over 24% of all undergraduate students are enrolled under the cooperative program, and 31% of the engineering students are co-ops. Because of the restriction of total enrollment, no dramatic growth in the co-op group is anticipated in the immediate future. However, there is much room for improvement in job development and in student communications, and the supplemental funds received this year have been used for this purpose. The following page summarizes the activity in this area that was made possible by these funds.

NARRATIVE (Page 2)

Grant Number - Q00-84-24-01245

Common Accounting Number - 800 2974

Appropriation Number - 913/40200

Federal Employer Identification Number - 1586002023A1

The proposed plan for travel activities was largely realized, with some modifications to meet specific needs as they developed. All of the members of the coordinating staff were utilized to visit employers and to counsel students at work. Each of the staff members was able to attend at least one meeting of co-op schools and employers.

TRAVEL

1 Person - Georgia College Placement Asso. Pine Mountain, GA	Jan. 17-18
1 Person - College-Industry Ed. Conf.-ASEE San Diego, CA	Feb. 03-08
1 Person - Georgia College Placement Asso. Jekyll Island, GA	May 01-03
1 Person - Southeastern Regional Co-op Conf. Nashville, TN	May 22-24
1 Person - 5 In-state Employer Trips	
1 Person - 8 Out-of-state Employer Trips	

The publications proposed were printed as planned. A special calendar, with color-coded work blocks, was designed by the publications staff of the Institute at no expense to the Cooperative Division, and was printed with the funds budgeted. Two formats were printed, one for employer coordinators and one for students, and were distributed in the spring of 1985. The special materials for student resumes and records were printed and are in wide use. The proposed Guides for Supervisors and Guides for Counselors were designed by the publications staff of the Institute at no expense to the Cooperative Division, were printed with the funds budgeted, and are now being distributed. Four issues of the Student Newsletter were printed and distributed to students, employers, and faculty.

PUBLICATIONS

3000 Supervisor Manuals
3000 Guidance Counselor Manuals
2000 Student Placement Manuals and Resume' Forms
1000 Calendars for Employers and Students
4 Issues Student Newsletter
New Materials for recording student assignments and performances