

## Happy Retirement, Susan!

Susan Griggs will be retiring August 29. She very kindly answered some questions, below, concerning her time at Georgia Tech and her retirement plans. Good luck, Susan; we'll miss you!



I began working in the Legal Department as a Tech Temp in the early fall of 1992. I came over to the GT Library in November 1992 as Miriam's secretary, but still as a Tech Temp. Miriam offered me the job so I became a permanent employee in January 1993 and have been Secretary to the Dean since then.

Since 1959 I have been working full-time with no break in employment. That's 44 years, folks! I am ready for some free time; not having to save all my errands and chores for Saturday; and hope to spend more time with Dave, my two brothers and spoiling my cats, Coco and Bubba. I plan to watch the leaves turn this fall in Highlands, NC, one of my most favorite places.

I surely hope to keep in touch with the many friends I have made on campus and in the Library. I hope you will feel free to call me but not between 2:00 and 3:00 in the afternoon since I am (cont'd on page 2)

## Still More Library Lovin'!

To the Georgia Tech Library,

Thank you all for such wonderful words of wisdom (*Keys to a Successful Marriage*), your best wishes, and beautiful wedding gifts. Words cannot express how thankful we are.

Jamil & Trina Holloway

## AUGUST Birthdays

AUGUST 3

**Donna Braquet**

AUGUST 6

**Lori Critz**

AUGUST 8

**Cheryl Parker**

AUGUST 16

**Crit Stuart**

AUGUST 17

**Susan Griggs**

AUGUST 21

**Tim Daniels**

AUGUST 31

**Kirk Henderson**



The happy couple was married on July 4<sup>th</sup> in Helen, Georgia.

## Your Reporters

### Administration

SUSAN GRIGGS

### Architecture

KEVIN QUICK

### Archives

YEN TANG

### Circulation

RICHARD HOLLAND

### ICM

KAREN MANNING

### Information Delivery

SHIRLEY DIXON

### Information Services

MARY AXFORD

### LWC

TONY GILMER

### Mailroom

JAMIL HOLLOWAY

### Security

CAROLYN GILL

### Serials

**& Acquisitions**

JEANNIE DOWNEY

### Special Formats

**& Maps**

VINCENT THORPE

### Systems

LAUREL CRAFTS

## Architecture

If you haven't had a chance to view the latest student work on display in the Architecture Library windows, take the time to do it before the Fall Semester begins. Currently there are three different displays created by Industrial Design students. The first is a collection of designs for zoos throughout the country. Inspired by research at ZooAtlanta, groups of students collaborated to create exhibit spaces for the various animals at the zoo. The other windows feature futuristic lamp and appliance designs by students in the program. These exhibits have been on display through the summer, but will make way for new student work early in the Fall Semester, so come and see them while you can!

## Information Delivery



Shirley Dixon's niece, Marshalee Lee, is going to be in the Miss Teen USA pageant on August 12, 2003. Marshalee is currently Miss New Hampshire.

## Information Services

In order to adapt to evolving customer service needs in the LWC and at the Information Services Desk, an LWC working group was formed last summer to investigate and develop hybrid career staff positions that combine both information technology and library skills. The work group proposed an Information Associate position, which was approved by Human Resources. Three Information Services Department staff members have been upgraded to the new position as a result of their new responsibilities. Christian Wanamaker and Jerene Cruse are now classified as Information Associate I, and Jay Forrest as an Information Associate II.

Congratulations Jay, Christian and Jerene!

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Susan Griggs, cont'd

designating that as my official nap time! I will, of course, be fully awake and alert in time to see Dr. Phil and Oprah!

When we had Rich's welcoming reception, his mother-in-law came up to me and told me I was going to love working with him. And I have. The big question remains: whom will he put in charge of watering and tending his green plant and straightening his conference table chairs?

Bless you all for your friendship and support and for being my Library family for the past eleven years. - Susan

## Staff Meeting Minutes

The minutes from the Quarterly Staff Meeting held Tuesday, July 15th in the Wilby Room are as follows:

### **Water Filter**

- Reports of discolored water still flowing from the faucet periodically
- Staff, those with an opinion, were expecting a screw on the faucet filter (similar to the filter on the faucet in the Wilby Room) because that was the request made and originally approved by Rich
- Someone took it upon themselves to order what they wanted for the break room, not what was requested and originally approved by Rich
- Special thanks to Lucy Grosko for taking her time to research and document information on a number of faucet attachable filters

As a follow up:

- Rich recanted his original approval of the faucet attachable filter, citing he feels the under the sink filter is adequate, perhaps better, further adding "I don't drink the water"

### **Evaluations**

- Concluded for this year
- Any feedback regarding the process
- Ask to discuss performance with supervisor if desired
- Supervisors should meet with all staff at least quarterly — individually or departmental meetings
- Supervisors encouraged to provide more definitive feedback for each Performance Standard

### **Price's Pride Award**

- Congratulations to the winners
- More nominations next year

### **Reclassifications**

- Staff members voiced concerns as to why some employees received reclassifications and others did not
- Related to responsibilities
- Learn as much as you can
- Volunteer for greater responsibility to increase your breadth of knowledge
- Ask for cross-training; a win-win situation for the Library and employees

Open discussion was initiated by a number of staff members with observations of the lack of common courtesy exhibited by some top administrators who do not greet staff even when greeted by staff, never interact with staff, keep their doors closed, all making staff feel disdain and less than appreciated as valuable contributors.

The meeting concluded with Committee Reports. The Staff Activity Committee will be hosting another Ice Cream Social soon. Details are forthcoming.

--Sharon West

## Fond Farewells

**Susan Griggs**

The Library Book Club will meet next on August 21 from noon — 1p.m. in the First Room. We'll be discussing *The Grand Complication* by Allen Kurzweil, "a modern-day tale of literary intrigue, deviant passions, and delicious secrets. Behind the majestic walls of a Manhattan town house, a stylish young reference librarian of arcane interests unravels an 18th-century mystery — who stole Marie Antoinette's watch? The book is a grand and complicated "timepiece," told with a devilish sense of fun." [book jacket]

## Staff Profile: Barbara Walker

**Position:** Head of Government Information & Information Consultant

**Years at Georgia Tech:** 34

**Education/Previous positions:**

MLS, Atlanta University. Map librarian; Maps/Patents Librarian; Asst. Head, Government Documents & Maps Dept.



**Favorite aspect of job:** Providing information assistance for collections of maps, microforms and U. S. government documents. I also enjoy working very closely with the staffs in SF&M and technical services departments who assist us in the provision of services and in processing these special collections.

**Hometown:** Born in Lynchburg, VA, but was reared in Cheraw, South Carolina "one of South Carolina's oldest and most picturesque inland towns," and the home of Jazz King Dizzie Gillespie.

**Hobbies:** Reading, cooking, and shopping.

**Personal:** No children of my own, but I have 3 adult godsons, one of whom graduated from GT and now works at Lockheed; one enrolled in the MBA program at CAU; and the other is now a post doc student at Stanford University.

**People may be surprised to know...**that I am a big fan of the soap opera "The Young and the Restless."

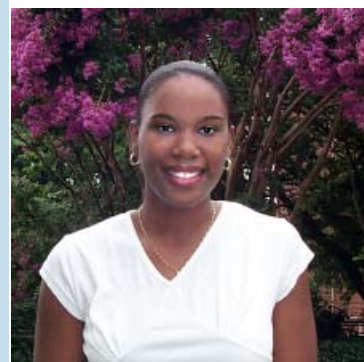
**Good books you've recently read:** *Benjamin E. Mays and Margaret Mitchell: Unique Legacy in Medicine* by Ira Johnson; *Vernon Can Read: A Memoir* by Vernon E. Jordan, Jr. et al; *The Measure of a Man: A Spiritual Autobiography* by Sidney Poitier.



Guess who?

## New Hires

Please welcome Pam McAllister in her new role as the Library West Commons (LWC) System Support Specialist. Pam works for OIT, has her office in the LWC, and will be focusing on supporting and improving the LWC, Student Center and French labs. Pam joins OIT from the Institute of Paper Science and Technology and has a strong systems knowledge with Windows 2000 Professional and Server as well as Windows 9x, Unix and Mac OSX. Pam has a B.S. in Computer Science and numerous Information Technology certifications.



## Library Cell Phone Policy

Please set your cell phones to vibrate when entering the building. Please limit your cell phone use to the rotunda or the vending machine area so as not to disturb those working around you.